

**CITY OF SEQUIM
CITY COUNCIL MINUTES
SEQUIM CIVIC CENTER
152 WEST CEDAR STREET
SEQUIM, WA
SEPTEMBER 26, 2016**

1. **Ordinance No. 2016-15 Dealing with Wireless Communication Facilities**

Nelson-Gross provided background information concerning the laws governing wireless communication facilities. A city's authority over wireless communications facilities is limited by federal law. We can require applicants to provide us a report saying they are in compliance with the FCC guidelines. We can establish preferred sites, require colocation where possible, establish height restrictions, setbacks and landscaping requirements; require proof of RF compliance for new facilities, require consideration of aesthetics, lighting, noise, require "stealth technology". A city must not unreasonably delay or deny wireless communications facility permits and a city has no legal ability to regular RF emissions if a facility's emissions are within FCC limits. There are not many jurisdictions in Washington State that require stealth technology. The City of Spokane's ordinance is the most up to date and has been used as an example. We have 60 days from the date the application is received to issue a decision on an application.

T. Miller feels we should get closer to the edge and impose requirements. Nelson-Gross explained that the city can impose preferred locations.

Lake suggests that the city obtain an RF meter to monitor emissions. Pratt agrees.

Hugo showed the land use map where towers are currently located. He explained the zoning and height requirements that are included in the city's plans.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Bob Lake, Pam Leonard-Ray, Dennis Smith, Ted Miller, John Miller, Candace Pratt and Student Liaison Emily Straing

MOTION to excuse Genaveve who is ill made by Pratt; second by T. Miller. Carried Unanimously.

CHANGES TO THE AGENDA

Mayor Smith indicated that item 7 will be moved to the item under ceremonial.

CEREMONIAL

Leonard-Ray introduced the ambassadors from Shiso City, Japan. The delegation arrived on Friday. There are 10 students from Japan. Mr. Kobayaski read a letter from the Mayor of Shiso.

NEW BUSINESS

7. Resolution R2016-23 Declaring Police Dog as Surplus and Authorizing Transfer to his Handler

Chief Dickinson stated that the proposed resolution releases Chase from duty and allows him to be transferred to his handler, Sgt. Mike Hill.

Sgt. Hill stated that Chase is 11 years old. He is originally from the Netherlands and came from North Carolina at age 2. He went through 3 months of training and Chase began with the Police Department in 2008.

Chief Dickinson added that the community has been supportive of the K9 program. Many donations have been received to support this program. With Chase's retirement, Officer Tony Busy has been selected as the new handler. It will take months to get a new K9 onboard. Numerous offers have been received indicating they will help for the purchase. Once a dog is located, we will find a training officer to provide the 400 hours of training necessary. To release Chase, he has to be surplused. Chase has some health issues and Sgt. Hill will assume all care for Chase.

MOTION to approve Resolution R2016-23 declaring police dog Chase as surplus and authorize his disposition according to the general bill of sale to Sgt. Mike Hill by Bob Lake; seconded by Ted Miller. **Carried Unanimously.**

REPORTS

Committee, Board and Liaison

Pratt reported she attended LTAC meeting. Taxes are up 35% over budget. Additional monies were needed for the city's support of the Irrigation Festival for police staffing. She also attended the transit board meeting.

T. Miller announced the Alzheimers Association is holding a town hall meeting on October 11 from 1-2:30pm at the Shipley Center. He will be the moderator.

Presiding Officer

Mayor Smith reported on the Clallam Transit board meeting in Forks. On September 20 he attended the Planning Commission meeting where they discussed wireless communications.

City Manager

2. 2017 Budget Overview

Bush presented the proposed budget to the council. We expect to have fully funded equipment reserves by 2019. There was a need for additional reception staff and other needs so staffing will be readjusted. There will be other staffing shifts so needs can be covered.

We will follow the various robust plans and that will be reflected in the budget. We have lower staffing than we have had in a number of years. General Fund is balanced. We will recommend taking on an additional 1% growth in property taxes. Rate increases in utilities will be recommended that includes 0% in sewer and 2% in water. There are 3 key policy decisions to be made by council. These deal with property taxes, water & sewer rates, and capital projects.

Hagener added that in October we will be going more in-depth on departmental budgets. Ana Weatheron's artwork was submitted as part of the student art contest and will be used on the cover of the budget. Next year's budget is filled with cross training, retirements, process improvements, organizational development. She described the process that has been used to develop the budget. With the new assessed values related to new construction and with the 1% increase, people may see their taxes decrease.

Hagener provided a breakdown of revenue to the city. 32% comes from goods and services. Salaries and benefits is the biggest expense followed by capital projects. Our rate study recommends rate increases to meet a 4% revenue requirement. She explained how this can be achieved in a number of ways.

3. Review of 2017 Rates and Fees

Hagener explained how fees and charges are established.

Bush reported there was a water line break in the city last week. Garlington provided information concerning the problem. The break was called in by a resident. Tree roots had grown between meter boxes and the line. The crew distributed bottled water to the residents in the area. He provided information about testing of water. Friday morning results showed normal. There is a plan to shut down the water and replace the manifold with better materials.

Nelson-Gross addressed additional comments regarding the wifi communications. 18.61.050, Section b, lists preferred locations. The next section, 060, section F, lists all requirements before a facility can be located in a residential space.

Student Liaison Report

Straling reported there are 11 exchange students attending Sequim schools this year some from different countries. October 7 Greywolf will have jog a thon and the homecoming assembly and game is also that day. She invited everyone to the game. Educational programs and operations levy coming up this year. This will pay for salaries and programs.

PUBLIC COMMENTS Please limit comments to 3 minutes. Please see "Public Comments" rules attached.

INFORMATION/COUNCIL QUESTIONS INVITED

PUBLIC HEARINGS (Legislative)

4. Ordinance No. 2016-10 Amending Title 17 for Plat Vacation/Alterations

Mayor Smith read the rules for the public hearings and opened at 6:55 p.m.

Nelson-Gross explained that this provides more direction for staff and the public. We are looking for a recommendation from the Planning Commission and need to allow the SEPA process to be completed. Therefore, we are recommending continuance of the public hearing to October 10.

Mayor Smith asked for speakers. Hearing no response, the public hearing was closed at 7:03 p.m.

MOTION to continue the public hearing until October 10, 2016 on the proposed repeal of sections 17.21.060 and 17.24.170, and adopting a new chapter SMC 17.25 regarding vacation and alteration of binding site plans and subdivisions by Ted Miller; seconded by Candace Pratt. **Carried Unanimously.**

5. Ordinance No. 2016-11 Amending SMC 5.28 "For Hire Vehicles"

The public hearing was opened at 7:04 p.m.

Bush stated this is to streamline the process.

Nelson-Gross added that this was previously discussed with council. Current code requires applicants to have a public hearing before the City Council. The proposed ordinance removes that requirement and requires a registration process through an addendum to the business licensing program through the state. These licenses will be reviewed annually. There was some interest from councilors to modify the requirements for an operator's license.

Chief Dickinson provided information concerning licensing requirements as required by state law. The state receives these applications and has criteria that must be met. Then the police department reviews that applications and finds some of the requirements that are not met. The Police Department used to have unlimited access to the criminal

justice records. He would like to be able to perform background checks on cab drivers but there are limitations as to what can be done. They can check to see if they have a driver's license and check to see if there are any local records.

Nelson-Gross this proposed ordinance sets forth the capability to issue a civil infraction.

T. Miller suggests changing the wording to "criminal" negligent driving.

Nelson-Gross this "for hire" definition is broad enough to encompass Uber drivers.

Chief Dickinson stated that the business owner can require that cab drivers provide them with driving records. The Police Department does have access to Clallam County criminal records. It was recommended that we proceed with the proposed ordinance. However, this will be revisited in the future.

Lake would like to add criteria for selecting drivers along with illuminated taxi signs for future discussion.

Mayor Smith asked for additional speakers. Hearing no response the public hearing was closed at 7:30 p.m.

MOTION to approve Ordinance No. 2016-11 amending SMC 5.28 "for Hire Vehicles" by Candace Pratt; seconded by Ted Miller. **Carried Unanimously.**

CONSENT AGENDA

6. Approve/Acknowledge

- a. City Council Meeting Minutes - September 12, 2016
- b. Claim Voucher Recap Dated 9/26/16 Total Payments \$494,499.57

MOTION to approve the Consent Agenda made by Candace Pratt; seconded by Ted Miller. **Carried Unanimously.**

UNFINISHED BUSINESS

NEW BUSINESS

8. Discuss Proposed Designation as a Tree City

Irvin stated this will go to the October Planning Commission meeting and then to council. We are looking at this designation because we received a crew from the Department of Natural Resources Urban and Community Forestry Program. This crew will assist with urban forestry tasks that enhance the health and function of urban trees and forests. To become a tree city we need to have a designated Tree Board. It is proposed to amend SMC 2.62 and designate the Parks & Rec Board to serve as this

board. Public Works staff members will obtain the certifications necessary to implement this program.

T. Miller is concerned about the \$2 per capita. Irvin responded that we already do that annually. No additional monies would be expended. The Park Board has discussed this. It will now go to the Planning Commission for their recommendation.

GOOD OF THE ORDER

Mayor Smith reported there is neighborhood revitalization project on October 15. Irvin added that we are partnering with Habitat for Humanity and DM Disposal for Rally in the Alley. It will take place in the southwest quadrant from Bell to Pine, Sequim to 5th. Dumpsters will be at 2nd and Bell, City shop, Third Avenue next to Ferrell Gas and on 4th and Pine near Margaret Kirner Park. Residents in the area will be provided the opportunity to bring garbage to these locations. October 6 flyers will be distributed to residents in the area. This will be implemented at other times in other areas of the city.

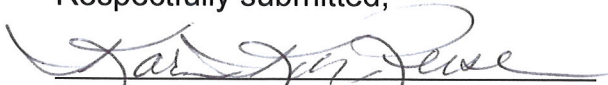
PUBLIC COMMENTS (Please limit comments to 3 minutes each)

EXECUTIVE SESSION

Mayor Smith announced the next meeting dates of October 10, 2017 (5:00 p.m.); October 17, 2016 (5:00 p.m. - Joint Meeting with Jamestown S'Klallam Tribe); October 24, 2016 (6:00 p.m.)

ADJOURNMENT at 7:45 p.m.

Respectfully submitted,


Karen Kuznek-Reese, MMC
City Clerk


Dennis Smith
Mayor

Minutes approved at a regular Council meeting held on October 10, 2016.